

Minutes

Subject: ACE Annual General Meeting

Attendees:

Dave Beddell - ACE Chair
Ruth Jeffs - Waterman Group
Steven Hale - Crofton Design
Chris Dulake - Mott Macdonald
Piers Burroughs - Burroughs
Georgia Hughes - Arcadis
Lara Potter - Arcadis
Sean Keyes - Sutcliffe
Sarah Pritchard – Buro Happold
Craig Huntbatch Royal Haskoning
Neil Humphrey – Waterman Group
Andy Walker – II
Angela Gildea – TYP
Chris Young – Tony Gee
Paul Tremble – WSP
Margo Day – Arup
Georgia Hughes – Arcadis
Laurence Brett – ACE
Rachel Groombridge ACE (minute taker)

Date: 9th December 2021

Venue: Online Zoom Meeting

1. To receive the minutes of the Annual General Meeting held on 14th September 2020 (attached)

The minutes from the 2020 AGM were approved.

2. To receive and consider the ACE CEO Annual Review (presentation)

ACE CEO presented the Annual Review to the AGM.

ACE CEO reported that 2020 was a challenging but successful year. ACE successfully delivered an expanded range of membership engagements during 2020 despite the Government mandated restrictions. ACE's external engagement activity has transformed to become completely digital. With staff and stakeholders in lock down the focus for member engagement and representation has been to ensure member's needs are expressed to gov't and clients through the CLC, CIC, Infrastructure Alliance and others.

3. ACE Signed Audited Accounts (accounts presented)

The AGM noted that ACE accounts showed £6,248 surplus. Across the group the ACE Board approved support for EIC and II losses which resulted in a group deficit for the year of £113,762.

The ACE Signed Audited Accounts were laid before the AGM and were approved.

4. Endorsement of new Directors 2021 (details presented)

ACE CEO welcomed the new Board Directors.

The list of Directors for 2021 were laid before the AGM and were endorsed

5. Appointment of Auditors for 2020 (paper attached)

ACE CEO presented information regarding the appointment of Auditors.

The AGM endorsed Bishop Fleming as Auditors for 2021 accounting period with a recommendation to seek market tenders for audit services for 2022.

6. Endorsement of Updated Code of Business Practice (presented)

Updated Code of Business Practice was laid before the AGM and approved

7. Any Other Business

None