

# Minutes

Subject: NW Committee Meeting

Attendees: Ken Norbury (KWN - Chair)  
Simon Dunn (SD - Vice Chair)  
Stuart Gethin (SMG)  
Rob Melling (RM)  
Hamish Dunlop (HD)  
Martyn Headley (MH)


Date of Meeting: 25th May 2019

Apologies received from Richard Crossley, Mike Barber

Item	Comments	Action
1.	<u>H&amp;S Housekeeping</u> i. Diversity of NW committee to be encouraged.	All
2.	<u>Introductions/Attendees/Representation</u>  i. Martyn Headley of Clancy has joined the group. ii. SMG stated that Keith Rudd has retired from Arup. A new deputy is being sought. iii. SMG would approach Aecom to ask if they may wish to have representation on the committee. iv. RM stated that Rebecca King would be the Deputy for Curtins. v. Members list would be passed to Martyn Headley for info.	Note SMG SMG SMG
3.	<u>Minutes/Actions from Last Meeting</u>  i. Meeting was held with MCC (Richard Lease) on 26 <sup>th</sup> March 2019. Notes to be distributed. ii. Proposed letter to be issued to NW ACE members as a 'newsletter' would be covered by Ongoing Quarterly reports for NW region submitted to ACE (Tam Simmons) and uploaded to website. iii. October/November suggested for Hannah Vickers to visit NW region. Central Office don't seem to be co-ordinating with Anil no longer involved. NW Committee to take up event organized around this. iv. PN calendar of events to be combined with ACE committees	KWN KWN All HD



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3. (cont.)	v. A roundtable event is proposed for the end of April with the GMSF as the subject matter. RC would investigate venue and dates. SMG would contact Arup's commissioner on participation  vi. There was a proposal for an EDI article from Rebecca King in June. HD would follow up. An event could be arranged at Liverpool Curtins' office. HD would inform A Walker of Infrastructure Intelligence.	SMG/RC  HD
4.	<u>Front of Mind</u>  i. Plan for yearly events updated and attached.  ii. Ongoing - NW meeting minutes to be published on the ACE website under the NW area.  iii. Events – Refer to attached list.  - Workshop 3 proposal is to have a “Future of Consultancy” event with Hannah Vickers.  - Proposed Rail in the North event no longer planned for May.	Note  KWN          Note
5.	<u>Related to HQ/Members</u>  i. Letter to be drafted by SMG for issue to members in the NW seeking views and informing activity.  ii. Ongoing Quarterly reports for NW region would be submitted to AI/Tam Simmons.  iii. ACE NW to lobby for an ACE representative or at least a replacement for Anil at regional meetings.  iv. With A Walker no longer involved in NW committee would be good to have a similar rep from Infra Intelligence/other. KWN to discuss with Hannah Vickers. HD to approach ACE marketing, Sally Hooker.	SMG  KWN, HD  KWN  KWN/HD
5.	<u>Progress Network</u>  i. Progress Network is now being renamed to ACE Emerging Professionals.  ii. “Understanding Client Needs” event held on 23 <sup>rd</sup> May at Arup office in Manchester. Circa 25 attendees and well received. Emerging professionals introduced through Ramone Johnson to “Black Boys in Business”. Keen to promote diversity.  iii. Rebecca King and Hamish would be attending Future of Consulting Conference as Emerging Professional reps.	Note  Note          Note



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	iv. HD would circulate Agenda for Future of Consulting Conference, 6 <sup>th</sup> June, for reference.	HD
6.	<u>Report on Group Activities/SIGS</u> i. No specific updates this month. ii. RM informed that Andy Rain is proposing to join "Airports and Roads" SIG	Note
7.	<u>AOB</u> i. SMG proposed Teams to be used as shared site for the committee. Invites to committee members has been issued. ii. It was proposed that the group ensure all members are connected on twitter/LinkedIn to support sharing of information across social media. iii. Date of next meeting - 19 <sup>th</sup> Juy 2019 at 08:30	Note  All  All

Attachments:

- 1) Events update.